

Central Wisconsin Community Action Council, Inc.

1000 Hwy 13
P.O. Box 430
Wisconsin Dells, WI 53965



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Weatherization Crew Worker

Full-Time Position (40 hrs per week)
Wage Scale - \$12.00 - \$22.00 per hour (July 1, 2019)

General Statement of Required Education, Knowledge, Skills and Abilities

- Good carpentry and weatherization materials installation experience
- Ability to lift fifty (50) pounds
- Good oral and written communication skills
- Ability to get along well with others; work independently and as a team
- Must be energetic, cooperative, willing and dependable
- Ability to perform work at heights and in confined spaces
- Ability to work out-of-doors year round
- Displays good safety work habits

General Statement of Duties performed under supervision of the Weatherization Crew Leader

- Responsible for the installation of materials on eligible homes and related work as required
- Install materials in eligible homes in accordance with program specifications
- Perform work in a manner which is safe for customers and other team members
- Follow oral and written work orders, directives and memorandums
- Be thorough in completion of all job tasks
- Be professional, courteous and represent Central Wisconsin CAC, in a positive manner
- Maintain all tools, equipment, vehicles and materials in accordance with program specifications
- Maintain accurate records for materials installed on all jobs assigned
- Maintain accurate mileage logs for all jobs assigned
- Complete all necessary forms, timesheets, and other documents in a timely and accurate manner
- Perform any other tasks as assigned by the Weatherization Crew Leader or Unit Supervisor

The above list is illustrative in nature. Central Wisconsin Community Action Council reserves the right to make adjustments to position descriptions, staff responsibilities policies and in order to meet the changing needs of the agency.

AN EQUAL OPPORTUNITY EMPLOYER

ADAMS COUNTY
1874 Hwy 13
PO Box 647
Friendship, WI 53934
(608) 339-0273



COLUMBIA COUNTY
203 DeWitt Street.
Portage, WI 53901
(608) 742-3320

DODGE COUNTY
134 South Spring Street
Beaver Dam, WI 53916
(920) 885-9559

JUNEAU COUNTY
534B LaCrosse Street
PO Box 253
Mauston, WI 53948
(608) 847-1124

SAUK COUNTY
505 Broadway
Job Center, 2nd Floor
Baraboo, WI 53913
(608) 355-4812